

INSKIN AND MINIVOICE VOICEMAIL: RERECORDING THE MAIN GREETING, NIGHT GREETING AND DIRECTORY.

1. FROM ANY OFFICE TELEPHONE.
2. DIAL 450 ON THE KEY PAD (IF YOU HAVE 4 DIGIT EXTENSIONS, YOU MUST START WITH YOUR LEADING DIGIT, IE. 1450 OR 2450, ETC.)
3. DURING THE GREETING PRESS # # 009 # 56.
(WITHOUT ANY PAUSES BETWEEN THE DIGITS)
4. PRESS 1 FOR SYSTEM GREETINGS.
5. ENTER 01 TO RERECORD THE DAY GREETING OR ENTER 02 TO RERECORD THE NIGHT GREETING OR ENTER 05 TO RERECORD THE DIRECTORY.
6. PRESS 2 TO RERECORD AND BEGIN RECORDING.
7. PRESS ANY KEY TO STOP THE RECORDING.
8. PRESS 1 TO REVIEW THE RECORDING.
9. TO EXIT PRESS THE * BUTTON UNTIL YOU HEAR "HANGING UP NOW."