

# **VODAVI DHS – EXECUTIVE KEY TELEPHONE SPEED BUTTON PROGRAMING**

## TO STORE A TELEPHONE NUMBER IN A PERSONAL SPEED BIN:

1. PRESS **FEAT**
2. DIAL \* 1. (DISPLAY WILL SHOW SPEED NO: \_\_\_ )
3. DIAL THE BIN (**00-19**) TO STORE THE PHONE NUMBER.
4. PRESS **SHOW**. THE DISPLAY WILL SHOW THE CURRENT CONTENTS OF THAT BIN.

## TO ACCEPT THE CURRENT CONTENTS:

5. PRESS **HOLD** TO RETURN TO THE BIN ENTRY SCREEN OR **CLEAR** TO EXIT WITHOUT CHANGES.

## TO CHANGE THE CONTENTS OF THE BIN:

6. PRESS **CHG**. THE DISPLAY WILL SHOW BLANK.
7. DIAL THE PHONE NUMBER TO BE STORED.
8. PRESS **SAVE**.

\*TO ERASE THE CONTENTS OF A SPEED BIN, PRESS **SAVE** INSTEAD OF DIALING A NUMBER IN STEP 7.

***TO EXIT SPEED DIAL PROGRAMING PRESS CLEAR.***