

VODAVI TELEPHONE:

STATION OFF-NET CALL FORWARDING

YOU MUST KNOW THE PERSONAL SPEED BIN FOR THE NUMBER THAT YOU ARE GOING TO FORWARD THE PHONE TO.

1. PLACE THE HANDSET IN THE CRADLE OF YOUR PHONE.
2. PRESS THE **ON/OFF** BUTTON.
3. PRESS THE **FWD** KEY OR DIAL THE CODE 640 ON YOUR KEYPAD.

IF YOU HAVE 4 DIGIT EXTENSIONS, BE SURE TO USE YOUR LEADING DIGIT. IE: 1640, 2640, 3640...ETC.

4. DIAL AN ASTERISK (*).
5. DIAL THE **SPEED BIN NUMBER** THAT CONTAINS THE NUMBER WHERE CALLS ARE TO BE FORWARDED TO.
6. PRESS THE **ON/OFF** BUTTON TO COMPLETE PROGRAMING.

PLEASE NOTE:

- THIS FUNCTION TIES UP TWO LINES, THE LINE THE CALL IS COMING INTO YOUR SYSTEM ON AND THE LINE USED TO FORWARD THE CALL TO THE OFF NET NUMBER.
- THIS FUNCTION ONLY WORKS PER STATION IT IS NOT A SYSTEM WIDE FUNCTION.
- YOU MUST HAVE THE CALL TRANSFER SERVICE ON YOUR LINES IN ORDER FOR THIS FUNCTION TO WORK. IF YOU ARE NOT SURE, CONTACT YOUR DIAL TONE PROVIDER TO CONFIRM.